

ROTARY CLUB OF CANTERBURY

MINUTES OF A MEETING OF COUNCIL HELD ON 25TH JULY 2017

1. PRESENT: Sharon Jordan, President, Geoff Goodban, Lewis Norris, Wendy Jones, Margaret Griffin, President elect, Martin ward ,.Immediate Past President, Peter Hodge, Bob Anderson, Robert Boyd Howell, Brian Dobinson. In attendance, Charles Evans.
2. APOLOGIES: Alan Mepstead, David Barton.
3. MINUTES OF LAST MEETING: The minutes of the meeting held on 20th June 2017 were approved
4. MATTERS ARISING: None
5. PRESIDENT'S BUSINESS:
 - a) Neil Fraser and Charles Evans were co-opted as members of Council.
 - b) Peter Hodge announced his resignation as Secretary due to his intention to move to Essex. Martin Ward proposed, and members unanimously resolved , a vote of thanks to Peter for his assiduous work as Club Secretary, which Martin had found invaluable during his year as President.
 - c) Charles Evans had previously indicated his willingness to be co-opted as Secretary for the remainder of the club year. He said that owing to various demands on him,including his being away for the whole of September in each year, he would not be on hand and available as readily as PH had been, but , with some help from other members, he was satisfied he would be able to discharge the duties of the post. It was then unanimously resolved that he be co-opted as Secretary for the remainder of the club year.
 - d) HC as chairman of the Centenary Committee to be invited to the next Council meeting to discuss proposals, including a budget
6. FINANCIAL REPORT:

LN produced the summary of funds for July and commented:

 - a) Total General funds were £8573 of which £872 was available and uncommitted
 - b) Website was £2284, but monies were due to be paid
 - c) Pentangular was showing a surplus of £1119, but the actual surplus would be less. There was, however, stock of unused wine that was available for purchase
 - d) Balance on Dining account was £8573 of which the surplus was in the region of £1000. Questions arose about payment for guests and were clarified as follows:
 - i) Guests of members are to be paid for by their hosts who must mark the attendance sheet with the number of guests
 - ii) Speakers are paid for by the Club
 - iii) Other guests will only be guests of the Club if the President in his/her discretion so decides. Notice of such guests must be given in time to WJ
 - e) Total Charity funds £8440 of which £108 unallocated
 - f) Emergency Reserve £500, but to be increased to £1000 by transfer from Wishing Well
 - g) Since it was moved to Tesco site, wishing well taking about £50 per week. Agreed that this by divided equally with Tesco charities while the well remained there
 - h) Foundation £899 and it was agreed this be sent to Foundation with the tax refund when that was received
 - i) Weekly raffle stood at £1436, nearly all of which had accrued during the Presidency of MW, and that accrual would be paid to Shelter Box. GG, who provided the wine prizes for the raffle expressed the wish that during the current year the proceeds of the raffle be paid to the President's charities and that was agreed.
 - j) Events - £2974 had been transferred to the spending committees leaving £2500.
 - k) Sums available to the spending committees were £2421 Community Service and £1433

International after deducting £500 for a cheque sent to Juba which had not arrived .

- l) Millenium Scholarship - £9663 available after payment of £368 for mini group exchange expenses.
- m) JPP Dollar Account : Leiden had inadvertently paid \$959 (which related to Pentangular) into this, After allowing for the transfer to the correct account JPP stood at \$17280

7 COMMITTEE REPORTS:

- i) Club Service: Had met but minutes not available.
 - a) Concern expressed about stewarding with stewards not arriving at all or on time and not appearing to understand all the duties. Agreed that SJ would prepare a laminated list of duties for the stewards' box, although the same list was in the directory. It was suggested that the club might consider a system of permanent or longer term stewards rather than changing weekly and Club service is to consider this
 - b) The catering company was insisting that WJ sign a separate written contract for each and every meal prior to the event, specifying the number of meals (and menu for each) This would impose a huge burden on WJ, the form of the contract clearly having been drawn up for a single particular event, rather than repeat meals over a period of time. It was suggested WJ put to the caterers that we sign a single contract covering a period of (say) 3 or 6 months , specifying the dates on which they were to be provided (with provision for cancellation of particular dates by the Cricket Club) and the price per person but with the numbers (perhaps within parameters) to be specified in an email sent by WJ say 2 days before each event. Menus to be approved by WJ. WJ to consider this and speak to BD
 - c) Speakers list -satisfactory but no speaker for 29th August
 - d) Archives - it was getting urgent that new storage be found due to the risks in accessing those at Gardner Croft. All members to be emailed
 - e) Attendance sheets - not being properly filled in. Agreed there was no point in asking members to provide details of committee meetings attended but it was essential they mark the appropriate box when bringing guests
 - f) NR getting on well with the newsletter
 - g) Committee to try holding meetings at 12.0 noon at the club venue on the 3rd Tuesday in each month
- ii) Community service - minutes circulated
- iii) International -no meeting
- iv) Vocational Service - minutes circulated. BD updated Councillor the Innovation Competition which the Committee and Christchurch University wished to take forward. To help give gravitas to the event, a well-known sponsor would be a help, and GG suggested A Clague. BD to supply PH with a copy of the recent press report of the judging
- v) Fundraising -minutes circulated
- vi) Membership - a new member was to be inducted at the next meeting, and another was in the pipeline.

8. AOB

- i) it was agreed that BD should apply on behalf the Club for registration by the local authority under the Gaming Act. This was necessary as the Duck Race was a small lottery. Fee for the registration was £60 - £40 initial fee plus £20 first annual fee and the Treasurer was authorised to draw a cheque for that amount in favour of Canterbury City Council
- ii) GG raised the question of succession to the :Presidency after MG. MW explained that this would be settled by the December elections. CE raised the possibility of Presidents serving 2 years.
- iii) BA raised general issues about dissemination of information . It was explained that it had been agreed that in future information to be placed on the website should be sent to CE.RH had performed this duty for many years, and it was recognised he had rendered a huge service to the Club , for which the Council members unanimously recorded their grateful thanks

iv) LN reminded members holding committee or other Rotary meetings at the K & C Club that it was their responsibility to complete the book at K & C AND to notify him of the meeting to enable him to calculate the amount due.

9. DISTRICT MATTERS: None

10. SECRETARY'S REPORT:

- i) Mario Dasan, proposed by Viv Pritchard, to be inducted in August
- ii) One other potential member in the pipeline

11. DONM: Tuesday 22nd August at 6.0pm, K & C Club