

## MINUTES OF COUNCIL MEETING HELD ON 25 APRIL 2017

1. **PRESENT:** Martin Ward (President), Sharon Jordan (President Elect), Lewis Norris (Treasurer), Bob Anderson, David Barton, Robert Boyd-Howell, Geoff Goodban, Margaret Griffin and Wendy Jones.
2. **APOLOGIES:** Brian Dobinson, Peter Hermitage (Past President), Peter Hodge (Secretary), Alan Mepstead.
3. **MINUTES OF THE LAST MEETING:** The Minutes of the Meeting held on 28<sup>th</sup> March 2017 were approved.
4. **MATTERS ARISING:** There were no matters arising from the Minutes of the last Meeting save as appear in the Agenda items for the Meeting.
5. **PRESIDENT'S BUSINESS:**

(a) Website redesign. Council considered the President's Discussion Paper on "*Website redesign*". After discussion the proposals outlined by the President to:

1. formally commission ExtraDigital to redesign the website as per their document of March 2017 and request they submit designs and specifications;
2. pay 25% of the cost to ExtraDigital to start the process and then to follow the payment schedule;
3. charge the Website and Communications Committee with oversight and management of the day-to-day development issues as per the terms of reference provided in June 2016 at the inception of the committee and to refer strategic (long-term) issues via Robert B-H to Club Council

were proposed by David Barton and carried unanimously.

(b) Council noted the arrangements for the final of the Innovation Competition to be held on Thursday 28<sup>th</sup> June 2017 at 10.00am in Lecture Theatre 1 of the Christchurch University main campus. Council also noted Brian Dobinson's request for a member of the Club to act as a publicity and press officer for the event.

Council recorded its thanks to Brian Dobinson for organising the Innovation Competition. The entries to the completion are outstanding. The competition creates good links between the Club and local schools. Council also recorded its thanks to Sharon Jordan for undertaking the printing in connection with the competition.

(c) Council noted the condition for Stephen Thompson to take over the Chair of the Fundraising Committee, namely that the spending committees should set budgets for fundraising, which is in hand.

(d) Council noted the arrangements for the forthcoming Pentangular event. The next Pentangular Committee Meeting is 8<sup>th</sup> May 2017.

## 6. FINANCIAL REPORT:

Lewis Norris circulated a Summary of Funds for April 2017 [Appendix 1].

### (a) Balances

- i. Club Funds - £18,287.00 (including Pentangular)
- ii. Dining - £9,717.00
- iii. Events - £1,572.00

Council noted that the charity account has not yet received the Top Choir Kent funds. The Wishing Well has only raised £10.27 in its present situation at Nasons in a three week period.

Council recorded its thanks to Geoff Goodban who will fund a bottle of wine as a raffle prize for each Rotary Meeting during Sharon Jordan's year as President with the funds going to the President's Charity.

(b) Subscriptions. Council approved the Treasurer's proposal that the share of the Club annual subscription allocated to the Club website be increased from £5 per member to £10 per member and that the contribution to the Pentangular fund be reduced from £30 to £25 per member. Subject to that amendment, the Treasurer's proposal for Club membership fees was approved to be put to the Club at the AGM.

(c) The cost of the Club laptop will be reallocated from the website fund to the dining fund.

(d) Council will await a report from the Centenary Committee (chaired by Harry Cragg) before considering any amendment to the Treasurer's proposal for Club membership fees.

## 7. COMMITTEE REPORTS

(a) Club Service.

Sharon Jordan reported the Club's average attendance record was 57.66%.

Council noted the need for stewards to ensure the visitors book is correctly signed in respect of visitors and speakers.

David Barton raised the question of reasonable adjustments for disabilities at Club Meetings. The microphone is not always used by speakers which can cause problems for the members who are hard of hearing. The screen is not always easily legible. In addition, some members are unable to drive and would welcome assistance in attendance at Club Meetings.

(b) Community Service. The Minutes were circulated and noted. The Club had obtained a District Matching Grant of £500 for a targeted Early Learning project.

(c) International. No Minutes yet available.

(d) Vocational. The Minutes had been received by the President. Eric Foster is to be invited to speak to the Club in connection with a youth mentoring project.

(e) Foundation. No report available.

(f) Fundraising. The membership of the Fundraising Committee is currently under review.

(g) Membership. No report.

(h) Pentangular. Matters are on track for the forthcoming Pentangular event.

## 8. DISTRICT MATTERS.

(a) The Club had already received a full report on District assembly. Council did not require any further report.

(b) Registration for the District Conference can be dealt with online at the new website [www.rotarysoutheast.org](http://www.rotarysoutheast.org).

9. **SECRETARY'S REPORT.** None.

10. **ANY OTHER BUSINESS.** None.

11. **DATE OF NEXT MEETING.** Tuesday 25<sup>th</sup> May 2017 at the Kent and Canterbury Club at 1800hr.

12. **ADVANCE NOTICE OF MEETING.** The final Meeting of Club Council for the Rotary Year will take place on 20<sup>th</sup> June 2017 at 6.00pm at the President's home for Council Members and partners.

...Financial Report for April follows

**SUMMARY OF FUNDS - April 2017**

	Income	Expenditure	Allocated	Total
<b>GENERAL FUND</b>				
100 Club	1488	1100	424	388
<b>TOTAL GENERAL FUNDS</b>	4185.5	3671.69		513.81
<b>GENERAL FUND AVAILABLE</b>				<b>125.81</b>
<b>WEBSITE</b>	2979	1314.48		<b>1664.52</b>
<b>FELLOWSHIP ACTIVITIES</b>	1879.74	1392.2		<b>487.54</b>
<b>PENTANGULAR</b>	16910.13	2406.59		<b>14503.54</b>
<b>MINI GROUP EXCHANGE</b>	1701.8	583.7		<b>1118.1</b>
<b>RIBI SUBSCRIPTIONS</b>	3536	3536		<b>0</b>
<b>DISTRICT SUBSCRIPTIONS</b>	1000	1000		<b>0</b>
<b>TOTAL CLUB FUNDS</b>				<b>18287.51</b>
<b>DINING ACCOUNT</b>	38091.55	28374.33		<b>9717.22</b>
<b>CHARITY ACCOUNT</b>				
Emergency Reserve	1500	500	1000	<b>1000</b>
Foundation	654.86	654	0.86	<b>0.86</b>
<b>GENERAL ACCOUNT</b>	6488.62	3442.78		<b>3045.84</b>
Gift Aid	2558.39			
Presidents Charities	1742.4		1742.4	
Vocational Services	775	710	65	<b>65</b>
Weekly Raffle	1054.25	0	1054.25	<b>1054.25</b>
Wishing Well	356.67			
Trans. to Community & International		1000		
Available balance				<b>303</b>
<b>CHARITY ACCOUNT BALANCE</b>	10472.73	6306.78	3862.51	<b>4165.95</b>
<b>COMMUNITY SERVICES</b>	8374.43	4261.43		<b>4113</b>
<b>INTERNATIONAL COMMITTEE</b>	7485.29	3530.05		<b>3955.24</b>
<b>TOTAL CHARITY FUNDS</b>				<b>12234.19</b>
<b>EVENTS ACCOUNT</b>	28414.81	26841.98		<b>1572.83</b>
<b>MILLENNIUM SCHOLARSHIP FUND</b>				
Investments	64918.52			
<b>Total Funds Available</b>	11192.92	3100		<b>8092.92</b>
<b>TOTAL MILLENNIUM FUND</b>	76111.44			<b>76111.44</b>
<b>TOTAL CLUB ASSETS HELD</b>				<b>117923.19</b>
<b>JPP Dollar Account</b>	\$17665.61			<b>\$17665.61</b>