

## **Protection Policy - Notes**

### **When is a Disclosure check needed?**

A check is needed with the Disclosure and Barring Service (DBS) if a paid or unpaid person **works** closely with children or vulnerable adults in what is termed:

- **a Regulated Activity at**
- **a specified establishment, on**
- **a frequent, intensive or overnight basis.**

**Frequent**, means once a week or more, 4 times in 30 days or overnight.

**Specified establishment** may include school or youth club.

**Regulated activity** includes these kinds of activities:

- teaching, training, instruction care or supervision of children
- teaching, training or instruction of vulnerable adults
- providing advice or guidance for children on their physical, emotional or educational wellbeing
- providing advice, guidance or assistance to vulnerable adults
- driving a vehicle that is being used for the sole purpose of conveying children or vulnerable adults
- working in a specified place on a **frequent** or **intensive** basis in such a way that it gives the person opportunity for contact with children or vulnerable adults, regardless of the activity.

The aim is to prevent the development of relationships between children or vulnerable adults and people who may use these opportunities for 'grooming'.

A Rotary Club **MAY NOT** require a Rotarian or supporter to apply for a DBS check unless that person is to be involved in work with children and/or vulnerable adults that is a Regulated activity and is frequent or intense or overnight. It cannot be required on the likelihood that a person might be involved at some time in the future.

The DBS Verification Form will be required to confirm identity and current address; this should be sent initially to the Rotary District Protection Officer who will pass it on to the DBS.

It cannot be made a condition of membership. To do so is illegal, could lead to a criminal prosecution and result in the RIBI Registration being withdrawn.