

**ROTARY CLUB OF CANTERBURY**

**CLUB SERVICE COMMITTEE MINUTES**  
**WEDNESDAY 21<sup>st</sup> OCTOBER 2015 AT 6.30 P.M.**  
**KENT AND CANTERBURY CLUB**

**1. Attendance and apologies**

Attendance: MW (Chair), BW, RV, RH, SJ, AF, PW, DL, KB

Apologies: RD

**2. Minutes of the meeting of 16<sup>th</sup> September 2015**

The minutes of the meeting held on 16<sup>th</sup> September were agreed

**3. Matters arising not dealt with elsewhere on the agenda**

None

**4. Current issues:**

a) **Registrar – KB**

Club attendance for September was 56.66% Attendances for October, so far, are; 31%, 39% and 29 respectively. Three members, other than the 'known' long-term absentees, had been away for more than a fortnight. Members should be reminded of their responsibilities to inform the secretary of extended absences. **Action:** Chairman said he would bring this to the attention of Club Council.

b) **Dining & Entertainment - SJ**

SJ reiterated problems with too many members calling to either confirm attendance or apologise after the deadline had passed – or to remind her to enter their apologies for several weeks hence. The meeting was unanimous that Club Etiquette expected members themselves to book-in or book-out themselves and that it was unacceptable that SJ should be expected to do this for them. **Christmas Dinner** SJ has made progress with costings and menus and is intending to get the information out at the beginning of next month. It is hoped all payments will be able to be taken online via the Event Manager Payment Gateway.

c) **Speakers' Programme – PW/BW**

Chairman announced that Brian Wheler (BW) will be taking over from Peter Wales (PW) as Speakers' Secretary at the beginning of the New Year. The Chairman thanked PW for his sterling efforts in the role over the past few years and welcomed BW to the post. Confirmed speakers/subjects until the end of the year are:

October 27th	Malcolm Wells – Canine Partners
November 10th	Hilary Brian

November 17th	Canon Nick Papadopoulos
November 24 <sup>th</sup>	Kent Air Ambulance
December 8 <sup>th</sup>	David Ross – Interesting murder trials
December 12 <sup>th</sup>	Christmas Dinner at Darwin College

d) **Stewards' Rota - JD**

No report

e) **Website – RH**

RH, MW and the President had a meeting with ExtraDigital about a number of minor repairs that need making to the website. All fixes were promised by the end of October. RH noted that an incorrect web address had been included in the Innovation Competition launch material despite efforts to the contrary. It is hoped that the correct addresses will be used in the final versions.

f) **Almoner – DL**

DL reported that Derek Crabtree was very poorly in hospital and that he was in contact with his wife Christiane. (Sadly, Derek died the day after the meeting). DL reiterated need for members to let Club Secretary (and ideally him as well) know of extended absences to save unnecessary worry as to their well-being. **Action:** Chairman said he would bring this to the attention of Club Council and discuss how members can be reminded of their responsibilities in this area. Although it is no longer a part of the Rotary application form, DL is keen that new members feel able to share their dates of birth so as to allow greetings cards to be sent when 'significant' birthdays are reached.

g) **Membership – RY**

No report

h) **Mentoring – RV**

RV and RY considering arranging an informal evening for new members to discuss progress in the club. Chairman said he and President would be happy to take part. RV made the valid point that committee chairmen need to be more aware of policy of rotating new members through the main committees. The reality of this means in the first year a new member will in all likelihood only be present for three meetings in any one committee.

i) **Archivist – AF**

AF reported that the project to capture the memories of past presidents is progressing well, although he is having difficulty in engaging with PP Mike Bridgeford.

j) **Safety Issues and Child Protection – JB**

No report

5. **AOB**

- a) AF expressed willingness to extract items from the club archive to display at the Christmas Dinner and would welcome guidance on what to bring.

6. **Date of Next Meeting**

6.30pm, Monday 23<sup>rd</sup> November 2015, Kent & Canterbury Club