

ROTARY CLUB OF CANTERBURY

CLUB SERVICE COMMITTEE MINUTES **WEDNESDAY 17 SEPTEMBER 2014 AT 6.30 P.M.** **KENT AND CANTERBURY CLUB**

1. Attendance and apologies

- a. Attendance: Rosemary Doyle; Peter A Hermitage; Peter Hodge; Sharon Jordan; David Lewis
- b. Apologies: Ken Beere; Alan Forest; Geoff Goodban

2. Minutes of the last meeting.

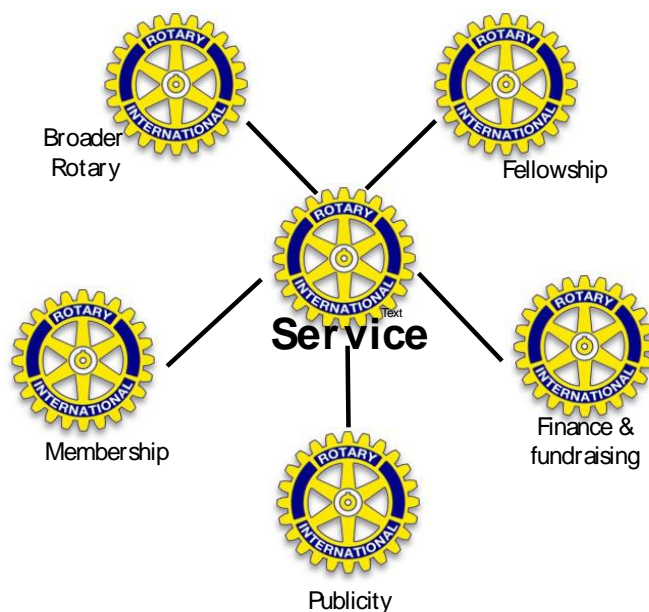
The minutes of the meeting of 30 July 2014 were agreed.

3. Matters arising not dealt with elsewhere on the agenda.

None

4. Role of the committee

PAH presented his view of how service should be at the centre of Club activities and how fellowship (and fun) should be closely connected to service. To enable the Club to focus on service, there is a clear link to our membership (new and existing), finance and fundraising, publicity and links to broader Rotary (local links, District level and beyond). This was presented in a schematically (see below).



A number of points were made in discussion:

- It was acknowledged that the work of this Committee embraced many aspects of this model but too often it was merely a reporting mechanism. What did / should it do?
- There needs to be the ability for members of the Club to put forward ideas to be constructively considered. One such idea would be the creation of an Rotaract Club (could this be done in conjunction with other local Clubs? It would require commitment. Mark Rosen had mentioned the potential of an Rotaract Club.)
Action: PAH to take this to Counsel.
- With a link to the Membership Committee there were observations that it should make on the subject of membership. Ideas put forward at this meeting:
 - It would be useful to have an “open day” to attract members.
 - Greater exposure to the public of what we do would likely attract members. DL cited a poster campaign in his former Club as achieving this.
- There needs to be improvement in pre-planning on such things as the Group Study Exchange where things can seem to be left until the last minute. Given the role of the Committee in producing the newsletter, it monitors how the Club diary functions. It also has a direct link to the organisation of dining, entertainment and stewards.

Agreed: The conclusion was reached that the focus of this Committee should be getting things done and being instrumental in running the week-to-week affairs of the Club. It should take responsibility without over referring matters to Club Counsel.

Action: PAH to inform Counsel of our conclusion.

5. Current issues:

a. Registrar issues

PAH reported in the absence of KB that Club attendances in July were 55.70% and in August 57.89%. A discussion then took place about the recording of attendances at Committees and other Clubs.

Action: SJ to have an additional column on the signing in sheet at meetings to include an additional column.

Action: RD to include this fact in the newsletter.

b. Dining

SJ stated that there were still issues to be addressed on the venues during October. The Abbotts Barton had indicated that there was no availability there between now and Christmas but this still needed to be confirmed.

Action SJ to confirm arrangements and ensure that the Club is aware.

SJ reported on confusion on arrangements for the September guest night. She is in the process of sorting this out and will circulate the Club on definitive arrangements

Action: SJ

SJ reported that the billing for meals (undertaken by Roger Power) was via the attendance sheets rather than the computerised system. It was agreed that it is incumbent upon members to use the system and thus to avoid unnecessary administration.

Action: SJ to look at the accounts package with RP and then draw up policy with him for PAH to circulate.

c. Newsletter

RD needs information on the September guest night and the Book Club and will then send a draft to PAH (this has been completed since the meeting).

d. Membership & Mentoring

PH reported that there would be a meeting of the Membership Committee next week. PAH will attend and take forward the ideas expressed in 4 above. In discussion there was agreement that when people join the Club, the thing that really needs to be tested is whether individuals are committed to the ideals of service within Rotary. By using the classification criteria for membership, a diverse mix of interests is brought to the Club.

PH was concerned that as prospective members come to the Club, they really do need to be looked after. He has this issue in hand.

e. Speakers programme

RD has details for the next newsletter from PW

f. Archivist issues

PAH on behalf of AF – nil to report.

g. Dining Entertainment

SJ reported on behalf of GG that details of the Christmas dinner at Darwin College were being addressed with Robert B-H. Lord Carey has been invited and steps are being taken to invite the Lord Mayor.

Action: SJ to speak to GG and RB-H to ensure that this event is being organised.

Action: PH to speak to the President on the processes of inviting the Lord Mayor.

h. Stewards programme

SJ will circulate the latest requirements to the Club (this has been done since the meeting).

i. Safety issues and child protection

No report

j. Almoner issues

DL reported that he was developing his role to embrace the general welfare and wellbeing of club members. As well as his 'sick' reports and contacts are concerned he wishes to make sure that past members who are no longer able to come to meetings either through age or infirmity are kept in touch. Widows of members could be remembered (to be checked whether the Inner Wheel are not covering this). Special Birthdays could also be celebrated by sending birthday cards. He is also be happy to respond to other needs as required. The Committee applauded this approach.

Action: PAH to tell Counsel about this initiative.

Action: DL to develop the role.

6. AOB

RD would like to know whether her presence at the Pentangular meeting in Leuven in November was needed.

Action: PH to speak to the President.

7. Date of next meeting – Wednesday 15 October 2014 at the Kent and Canterbury Club