

## **ROTARY CLUB OF CANTERBURY**

### **CLUB SERVICE COMMITTEE – 17<sup>TH</sup> APRIL 2014**

Present: VP(Chairman), RD, KB, AF, SJ, PW.

Apologies: DB

1. Minutes. The minutes of the meeting held on 24<sup>th</sup> February were agreed.
2. Chairman's Remarks
  - a) Club equipment had now been collected and most is stored in Brett's Chapel. Valuable IT equipment is kept in members' homes. VP to arrange to place inventory on the club website.
  - b) Attendance – Further discussion at Club Council about members who have not attended meetings and events. Agreed that they would be contacted individually.
3. Dining.

Some problems and discontent with arrangements at Abbots Barton Hotel. May be an issue for further discussion by D&E committee.

Development of website to include billing is on course and should be ready for trial soon.
4. Speakers programme  
Programme for May and June was agreed.
5. Newsletter. The May issue was being drafted.
6. Membership. Enquiries received via website. No information on whether these would result in application for membership.
7. Health and Safety and Protection  
Information received from District Protection Officer on new arrangements particularly with regard to child protection. There is a new vetting procedure to replace CRB. All club members need to be aware of requirements and the club has to adopt a policy statement. Formal acceptance of this policy is also needed to validate insurance.  
Risk assessment is required for every event.  
Also need to be wary of rules regarding the taking of photographs.
8. Registrar. Club attendance in February was 57%, March 56%.
8. Any other business – None
9. Next meeting: 21<sup>st</sup> May 2014 at 6.00pm. KB's apology noted