

ROTARY CLUB OF CANTERBURY

Minutes of a meeting of the Council held on 21st October 2014

1. Attendance: Viv Pritchard (President), Lewis Norris, Harry Cragg, Robert Yonge, David Barton,
2. Apologies: Peer LeFleming, Robert Boyd-Howell, Peter Hermitage (President elect), Martin Ward (Vice President), Alan Mepstead, Geoff Goodban, Brian Dobinson.
3. Minutes: the minutes of the last meeting held on 23th September 2014 were approved.
4. Matters arising:
 - a) Minute 4 (a) – VP had spoken by phone to the member concerned and had been told that he would consider his continued membership over the following 2 weeks and advise VP accordingly. To date, no further contact has been made. There was also a discussion about the 85 rule. VP agreed to check on whether this rule is general to RI and RIBI and whether there is guidance on how it should be applied.
RESOLVED that unless confirmation of payment is received in the next 2 weeks, VP should write to the member in question informing him that unless his subscription was paid within one month he would be taken to have resigned.
 - b) Minute 4(b) HC had given a copy of VP's draft letter to a governor with a view to discussing matter with the Head Teacher. Nothing further had been heard. VP had contacted District and had received advise that it was necessary to continue to press for information on the use of charitable funds raised by the Interact Club.
RESOLVED that HC to contact school governor again for formal response from the school and to liaise with VP regarding further action.
5. President's business:
 - (a) October Business meeting successful in involving members in problems of Interact and possible future development. Also good debate on Voc Services.
 - (b) November business meeting – Proposed to debate Millennium Scholarship Fund, Dining and booking and possibly Fundraising. VP to confirm with main presenters.
 - (c) Evening meeting 11th November – the president suggested cancelling this meeting in view of the Lord Mayor's Christmas Gift Fund concert the following night.
Resolved that meeting of 11th November be cancelled.
 - (d) Remembrance Ceremony at the Buttermarket Sunday 9th November. Our club will lay the joint Rotary wreath.
 - (e) Role of Speakers Secretary – Peter Wales has given notice of his wish to give up his present role. Matter to be considered by the D&E Committee and Club Service. Suggested that task of finding speakers should not be left to one person.
 - (f) Pentangular Presidents meeting in November – no major issues to be raised but suggested that consideration be given to raising the charge per person attending pentangular more frequently (160€ for the past 3 years).
 - (g) Draft Questionnaire – VP suggested that it may be worthwhile canvassing views of members about various matters regarding the club, possibly as a first step to reviewing options for the future. VP, with help from BD, has produced a draft questionnaire for consideration by Club Council. VP would like views on whether the exercise is worthwhile and whether we are asking the right questions. It was agreed that Club Council members should consider the draft Questionnaire and discuss at the next meeting.
6. Special Items
 - (a) Application for membership – application received from Deborah Connolly.
Resolved that RY will convene an early meeting of the Membership Committee to interview her.
 - (b) Digital Projection – paper from Robin Hendy with up to date estimate of new equipment (£925), following up from decision at May 2014 meeting. LN confirmed that provision is included in the accounts

Resolved that Robin Hendy be authorised to purchase new projector as per estimate, and that old projector should be gifted to the Inner Wheel Club.

(c) Domain Name Renewal – paper from Robin Hendy with recommendation to renew the domain at a cost of £24.99 for two years. Proposal supported by MW.

Resolved that Robin Hendy be authorised to renew the domain name.

(d) Awards Committee – paper by DB on Paul Harris Fellowships at the Club. There was a view amongst those present that the process of making nominations for PHF needs reviewing. The paper will be considered in more detail at the next meeting. In the meantime, VP will speak to the chairman of the Awards Committee to seek clarification on their terms of reference.

7. Financial Report:

(a) A short update from LN was circulated. Particular attention was given to the sections on the website and pentangular. These are to be considered in more detail at a future meeting.

(b) Bank Signatories – further delays at the bank but hopefully will be sorted soon.

The Treasurer was congratulated on the quality and clarity of presentation of the accounts.

8. Committee Reports:

(a) Club Service – no report

(b) Com Serv - minutes of September meeting circulated. Highlighted late bid for District Grant for \$1000 for project with the Prince of Wales Trust.

DB asked views of Council on whether we should make special presentation of cheques to charities. Agreed that this is appropriate with sizeable amounts where publicity is likely, possible 2-3 times a year.

(c) International - no report

(d) Foundation - no report

(e) Fund raising - no report

(f) Public relations - no report

(g) Voc Serv - no report

9. Secretary's report - none in absence of PleF, but to note leave of absence requests from Robin Vickers and Mike Talbot - **Noted**

10. Any Other Business

(a) Some members have queried the duration of presentations by visiting speakers. In general, it was considered that lunchtime presentation should be about 15 minutes and evening presentations about 30 minutes, But there needs to be flexibility for special events and special topics. Suggest a discussion at the next Business Meeting.

11. DONM: Tuesday 25th November 2014, 6.00pm at K & C Club

ACTIONS

Item no.	Action	By Whom
4a	Check on 85 rule with District and on RI and RIBI websites	VP
4a	Letter to serve notice on absentee member	VP
4b	Speak to school governor of SLGS on Interact funds	HC
5c	Scheduled meeting of 11 th November to be cancelled – advise members	VP
5g	Consider and test questionnaire for discussion at next meeting	ALL
6a	Convene a meeting of Membership Committee to interview applicant	RY
6b	Purchase new projector and dispose of old one	RH
6c	Renew domain	RH
6d	Contact chairman of Awards Committee re terms of reference	VP
10a	Discussion at Business Meeting on duration of presentations	VP

SUMMARY OF FUNDS - 21st October 2014

	Income	Expenditure	Shortfall	Funds Allocated	Funds Available	Total
GENERAL FUND						
Balance from 2014	1498					
Members Subscriptions	2100					
Members Debentures (Ringfenced)	1900			1900		
100 Club (£500 balance from 2014)	812			812		
Total outgoings		1272.14				
TOTAL	6310	1272.14				
GENERAL FUND BALANCE						5037.86
GENERAL FUNDS AVAILABLE					2325.86	
WEBSITE						
Members Debentures (Ringfenced)	1900			The shaded area		
Company Sponsorship (to date)	2000			forms no part of		
Website costs (to date)	2800			the calculations		
TOTAL	1100	2800				
TOTAL (less Debentures)	-800					
PENTANGULAR	2902	333		2569		2569
MINI GROUP EXCHANGE	900	695		205		205
RIBI SUBSCRIPTIONS	2877	1512	240	1365		1365
DISTRICT SUBSCRIPTIONS	986	1071	-85	-85		-85
FELLOWSHIP ACTIVITIES	820.83	750.29		70.54		70.54
VOCATIONAL (- £261 FROM 2014)	0					0
TOTAL CLUB FUNDS	14795.83	5633.43			2325.86	9162.4
DINING ACCOUNT (ESTIMATED)		2441.5		2617.21		175.71
CHARITY FUNDS						
Emergency Contingency					1306	1306
Prudent Reserve				1046		1046
Vocational Service				200		200
Weekly Raffle	233					233
Summer Charity Concert	2130	2130.38				-0.38
Duck Race	5364.32	2500			2864.32	2864.32
(Note: £2500 transf. to Community Service Committee in July)						
COMMUNITY SERVICE	3613.49	2125			1488.49	1488.49
INTERNATIONAL COMMITTEE	3853	1030.71			2822.29	2822.29
FOUNDATION	2283				2283	2283
EVENTS ACCOUNT	6990	430.71		6559.29		6559.29
TOTAL CHARITY FUNDS						18802.01
MILLENNIUM SCHOLARSHIP FUND						
Investments (Estimated)				61962		61962
Interest					10561	10561
TOTAL MILENNIUM FUND						72523
TOTAL OF TRUST FUNDS						91325.01