

ROTARY CLUB OF CANTERBURY

RISK ASSESSMENT CHECKLIST FOR EVENT ORGANISERS

If you have concerns about one or more of the potential hazards listed below, it may be appropriate to undertake a formal risk assessment.

Can you think of any other possible safety issues?

Potential hazard (beyond normal day to day risks) or Issues for consideration	People at risk	Need for action or detailed assessment Y/N
Medical emergency	Members, helpers and public	
Accident	Members, helpers and public	
Equipment failure	Members, helpers and public	
Lifting and manual handling	Members, helpers and public	
Trips, slips and falls	Members, helpers and public	
Fire and arson	Members, helpers and public	
Fireworks	Members, helpers and public	
Driving and use of vehicles	Members, helpers and public	
Road events	Members, helpers and public	
Food and catering	Members, helpers and public	
Environmental issues	Members, helpers and public	
Water activities	Members, helpers and public	
Disability and access	Members, helpers and public	
Violent or aggressive people	Members, helpers and public	
Weather	Members, helpers and public	
Other hazards		
Contact with children	Members and children	
Contact with vulnerable adults	Members and adults	
Damage to reputation	The Club	
Legal claims	The Club, members	
Insurance	The Club	