

ROTARY CLUB OF CANTERBURY

FUNDRAISING MEETING MINUTES

Monday 14th August 2017 at 7.00pm

Committee

S Thompson, N Fraser (Vice Chairman), R Anderson, T Brett, B Dobinson, M Griffin, P Hermitage, T Loughran, S Edridge, S Jordan, M Ward, V Pritchard.

Apologies for absence:

R Yonge

Fundraising Committee Brief

Mission

- The Fundraising Committee exists for the sole purpose of raising charitable funds to enable the Club to fulfil its wish to support local and international charities.

Financial Target for Rotary Year -

£15k.

Minutes of Last Meeting

- Thursday 19th June 2017 - approved

Matters Arising

- **2018 Duck Race** – sales & administration problem to be left until later in year and decided before Duck Race 2018.

TB's School Charity Concerts – Grand Finale – Adrian Bawtree

Agreed to pursue. Hinges on whether a suitable, enthusiastic organiser can be found. SJ to identify and approach. Agreed to try to appoint within two weeks to maintain progress by RA & TB. Should an organiser be located there were potential volunteers around the table to join a subcommittee.

Duck Race 2017

Date

- Sunday 17th September 2017

CCC Permission

- Permission granted.
Insurance cover note to be updated on renewal. ST to send to CCC

Small Lotteries Application – has been in place all along and subscription paid by the Club.

Supermarkets

- Morrisons
Monday 7th August 2017 – 163 Ducks sold
Friday 11th August 2017 – 196 Ducks sold
Results considered to be unsatisfactory.
Friday 15th September 2017 – BD suggested that the hours be extended by collecting from 10.00am through to 2.00pm. Agreed SJ to contact DB.

Line of ducks

- Whitefriars
In view of Duck Sales concerns it was agreed to try to introduce a fourth collection day at Whitefriars. BD agreed to try Sat 2/9/17 10.am to 5.00pm. If OK CE to try to fill collectors slots before confirming day with Whitefriars. Since the meeting Brian has obtained an option on 1st September 2017.
26th August 2017
1st September 2017 – New date
8th September 2017
9th September 2017

Fitzgeralds

Fitzgeralds had volunteered to sell ducks for us. **BD** offered to visit and liaise with them.

Other Sale Opportunities	-	Ideas such as Cricket Club, Marlowe etc suggested. Held over in case problems with supermarkets.
Duck pricing	-	£1
Prize Money	-	£200, £100 and £50
Main sponsor	-	No success in finding a sponsor so far. ST asked all to continue trying.
Corporate Sales coordinator	-	WJ
		TB and SE business contacts. Both underway. TB's list circulated and his letters have been sent out.
Corporate Duck Prize	-	Jacquie & Alan Bartlett agreed to provide Champagne. ST to write to thank them.
Rotarian sales	-	WJ – Rotarians given the choice of making a gift aid donation instead and to return their form. This was being taken up.
Public Sales Coordinator	-	WJ – Keeping a tight control on the Duck sheets.
Leaflets	-	Printed and complete. Must include Charity Number next year.
Advertising banners	-	In circulation with first prize amended to £200
Weed Check	-	VP agreed to make enquiries about weed cutting. R Clarke has contacts.
Overall Responsibility on Day Safety and Marshalls Party i/c	-	VP needs to now recruit Safety Marshalls. Risk assessment to be reviewed nearer the day. Will require Life Saver Rings, Whistles and Tabards.
Launching Party i/c	-	NF – Meeting RV to discuss task required. Needs to recruit a minimum of 6 strong duck launchers. NF to discuss with S Denham. ST advised about Archbishops Duck – NF to ensure does not win.
Recovery Party i/c	-	MW and P Abbott. All in hand – needs to recruit recovery team to help out.
Duck Sales in Gardens	-	M Talbot will be on duty. ST to speak to MT about requirement for large team of 7/8 Duck sellers. To ensure start area is covered.
Commentary/Announcements	-	SE on the case.
Risk Assessment	-	VP & ST to review and update
	-	New requirements – Max Depth 1.4mtrs, Lifejackets all in water PH - Joey Wicks re 6 x non auto life jackets
Lifesavers	-	Dain Lewis confirmed. MW to contact Dain to confirm all OK and discover numbers attending.
Promotion of Event	-	SE - Kentish Gazette – in hand, attended recent Morrisons day. Julie Reza - social media – doing an excellent job on Facebook. Event Photographer – R Morton's son arranged
Duck Counters/Preparers	-	R Vickers has in hand. Meeting dates 13/9/17 and 20/9/17. Asked to produce 4,500 ducks plus Corporates. RA suggested bagging last 1000 ducks separately in case not used. NF to discuss with RV.
Contact with Boatmen	-	TL done.
Collection & return of Ducks	-	VP to collect keys. MW & P Abbott to collect Ducks and Equipment. SJ providing trailer if required.
First Aid Cover	-	PH St John's £89

Report from Sub Committee	-	ST - Jo Nolan saxophone group.
T Brett Duck Stall	-	TB china ducks stall. Ducks in stock. Will be self contained organising own gazebo, tables, and liaising with RY to have Wishing well present.
Who are Rotary?	-	SJ – Gazebo, Rotarian, Brochures. Only if possible.
For Ducks 2018	-	Consider adding fairground attractions. Date to be set as Saturday 7/9/18

Top Choir Kent 2017

Sub Committee Wash up report	-	ST Meeting to plan & effect PR notification. TB, MW, PH, JH & ST to attend. ST to set up meeting date.
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Christmas Collections 2017

Supermarkets	-	BD – 3 days at Supermarket
Railway Station	-	TL

Boxing Night

Canterbury Amateur Boxing Club	-	Still unable to set event. Canterbury Amateur Boxing and Prince of Wales Youth Club both offering options. CAB at Simon Langton Boys School sports hall. School would provide catering but would not benefit POWYC. POWYC Joey Wicks working on proposal. Would be held at Youth Club. Agreed to wait until picture clearer. PH and TL undertook to prepare business plan and recruit members to help establish event
Financial gain for Rotary	-	50:50 between Rotary and the Prince of Wales Youth Club/Canterbury boxing Club?
Date	-	November if possible, could slip to February.
Venue	-	tba
MC	-	
Auction	-	
Raffle	-	
Tickets and Finance	-	
Main Organiser	-	TL

Wheelchair Rugby Dinner

Canterbury Wheelchair Rugby	-	PH plan progressing well. Will produce business plan
Financial Gain for Rotary	-	50:50 with Canterbury Wheelchair Rugby and Rotary.
Date	-	Possibly 23/3/18 or April – PH to check Rugby Club dates.
Venue	-	Either Christchurch College or Simon Langton Boys School Sports Hall.
MC/Speaker	-	Steve (from Countryfile)
Auction	-	
Raffle	-	
Tickets and Finance	-	
Main Organiser	-	

Wishing Well

Financial Report	-	Currently at Tesco's and doing well. ST confused over actual take. RY in process of setting up charity split arrangement with Tesco's manager. Agreed 50:50 but RY trying for 70:30 in favour of Rotary.
Location Plan	-	Tesco's, Kingsmead Swimming Pool
Forecast 2017/2018 Income	-	£1k for 2017/2018

Any Other Business

Other Major Fundraising Ideas	-	TB Dragon Boat Race on Sturry Lakes (as Maidstone Rotary) on hold
	-	TB meeting with Mark Everett. At Marlowe a new Trust is being formed to commence in July 2018. There will be an incentive to do more charity work. Currently unable to help us. Will need to contact new Trust Chairman in time to enquire about sharing a show etc.
	-	PH Medway Rotary's Beer & Cider Festival on hold
	-	P Abbott suggested Canicross – (a sponsored run with your dog) on hold.
	-	TL reported that Sainsburys were launching their support of SCAT charity for twelve months. Rotary may be required to help at some time.

Date of Next Meetings

- 16th October 2017, 7.00pm ST House Supper provided.
- 15th January 2018, 7.00pm ST House Supper provided.