

ROTARY CLUB OF CANTERBURY

Minutes of a meeting of Council held on 21st November 2017

1. PRESENT:

Sharon Jordan (President), Robert Boyd Howell, Wendy Jones, Lewis Norris, David Barton, Bob Anderson, Alan Mepstead, Margaret Griffin, Bob Anderson, Neil Fraser, Peter Hodge, Brian Dobinson, Brian Dobinson.

2. APOLOGIES:

Martin Ward, Geoff Goodban.

3. MINUTES:

The minutes of the previous meeting held on 17th October 2017 were approved

4. MATTERS ARISING:

- (a) General report by Neil Fraser on running of the Juba Project (as requested in item 10 of minutes of meeting of 28th September 2017) duly produced (copy attached to these minutes). He found no problem with the scheme, but made recommendations for an independent review, a risk log which is kept to date, that there be regular communication with members and stakeholders, and a Plan B. This project is for bursaries for 60 pupils and boarding costs for 4. for a total period of 4 years. The actual total cost was impossible to calculate due to wildly fluctuating exchange rates and rapid inflation. BA rehearsed his calculations and arrived at an overall cost of about £10,000 pa. Each Pentangular club had agreed to contribute eu4,000, and had done so, save that there was still a sum due from Leiden. Each club had then applied for a grant from the District Designated Fund. The outcome of all applications was not known, but in the case of Canterbury, a grant of \$5,000 had been approved. Finally, an application had been made to RI Foundation for a grant of \$40,000. The latter application had been stalled, and, thanks to the determined efforts of TP, it had recently come to light that this was due to the fact that a previous grant had been made to the Juba club in respect of a project with which it had not been possible to proceed, owing to a civil war, and RI required either that that project proceed, or the grant be repaid. TP had established that the whole of the grant money was still in the Juba Club's bank account, and was very hopeful that the matter would be resolved in one or other of the ways acceptable to RI. However, the fact remained that, for the time being, the RI grant was not certain, and Plan B was required. The Juba project had commenced in February 2017, and \$9,000 had been paid towards it, with a further \$5,000 then due. It was accepted that, between the Pentangular clubs on the one side, and the Juba school the other, there was a no contract to provide the aid, and no binding obligation on the Pentangular group to provided aid after the first year. However, as RBH had pointed out in an email to all members dated 10th November, there was a strong moral duty on the group to provide the full 4 years assistance, come what may for the eventual cost, and that was accepted by Council. Plan B was that RBH would travel to Leuven and attend the forthcoming meeting there of Presidents and vice presidents solely for the purpose of revealing to them the situation of the grant and discussing how the cost of the scheme could be funded by the group in the unlikely event that all or part of the expected grant monies not being available. If all grant monies were approved, it seemed likely there would be a substantial surplus. Council also approved this action.
- (b) Business meetings (and see item 5a of minutes of 26/9/17 and item 3 of minutes of 17/10/17). PH had circulated an email dated 19/11/17 to Council members pointing out that members had not had the opportunity of discussing matters of business recently, and that a number of matters that did require member discussion and consent were outstanding including-
 - i) What is to be done for Centennial year? Council minute 5a of meeting of 26/9/17. President

was to write to members seeking views, but nothing had been done and no further meeting arranged to discuss the matter.

- ii) Millennium Fund - item 3 of Minutes of 17/10/17 - the trust deed had not been placed on the website, no meeting of the trustees had taken place to consider the future direction of the fund despite the President's undertaking to expedite the matters.

Both the above matters, and others, were suitable for inclusion in a Business meeting. It was agreed that with effect from the Council meeting on 23/1/18, the agenda for the next month's Business meeting would be settled at the preceding Council meeting (i.e. the Council meeting on 23/1/18 would settle the agenda for the Business meeting in February) and circulated to all Club members by the secretary and by email at least 10 days before the relevant business meeting. If any member did not use a computer, it would be up to him or her to arrange with a buddy to provide a copy.

5. PRESIDENT'S BUSINESS:

A paper had been circulated by MW on the website, pointing out the necessity of appointing a permanent webmaster, since he was only standing in. It was agreed

- i) That the President would endeavour to find a suitable person from the members. KM was mentioned, but it was felt unfair to ask a new member to take on this task
- ii) President to ask MW to speak to Extra digital about giving other members authority to put material onto the website, especially Committee chairmen putting their minutes on

6. FINANCIAL REPORT:

a) A Summary of Funds at November 2017 prepared by LN was circulated. General Fund available £698, Website £1134 (after paying half of ExtraDigital's bill of £3600). Agreed that of the outstanding balance of £1800, £900 be paid forthwith and the balance when satisfied with the work. £400 still outstanding for sponsorship, but monies were still coming in. Pentangular £905. Mini group exchange £1352. RIBI subs £2040 - LN said a proportion of these would have to be repaid to those leaving the Club, but PH felt no such refunds should be made. Charity - Emergency reserve, £1,000, Voc Serv £65, Comm serv £4538, Int £4765, available £551, Events £2669 with a further £1,000 due from Duck Race. LN proposed to transfer the available on Charitable general fund (£561) to Voc serve. Millennium fund - £9524 available and overall fund £75825. Object of the Fund was said to be to provide help for students to take up service abroad, typically in a gap year. RBH said that, with the changes in funding university fees, gap years were things of the past for most people. LN said the objects could be changed - but despite previous requests, the Trust Deed was still not on the website for inspection. SJ again undertook to speak to PLF

b) Future funding required for 2022 Pentangular and Centenary celebrations. LN estimated Pentangular would cost £60 pa per member contribution, plus what was needed to fund mini group exchange costing £2500, whatever was needed for the centenary celebrations, the extra cost of the website and archive storage rental. WJ pointed out that overall cost of membership would be affected by a rise in the cost of meals in the New Year. It was agreed-

- i) LN would prepare a report on his recommended level of subs for 2018/9 and circulate in time for the January council meeting. In addition, LN to consider possible ways of reducing costs and circularise the members with these
- ii) President would circulate all members by email asking what they would like to do for Centenary, and how much they were prepared to spend (and see 4b above)

8. COMMITTEE REPORTS:

a) Club Service. MG reported a meeting had taken place that day. A lot of ideas had been put forward on the role of the committee which had discussed increased cost of meals (WJ had been considering ways of reducing costs with simpler meals, but this might lead to hire charges for the room). The dress code was a to be discussed and a recommendation made. K&C had offered to store the archives for £1pw, and this was to be

taken up. The cupboard in the chapel was to be inspected to see if it was suitable to be taken to the new store. NR was complimented on the newsletter, and members urged to lodge stories with her asap.

b) Comm Serv - minutes on website

c) Int - minutes on website

d) Voc Serv - no meeting in November. Chestfield had arranged a Young Chef competition unknown to us. That could have been embarrassing, and AM urged that all future events be publicised at the Cluster meeting (if there is one)

e) Foundation - no meeting

f) Fundraising - minutes on website. ST was investigating possible variety show put on by Lindley Players in last 2 weeks of April. Although it would not be available for the current year, Sunrise had found its Santa 's Sleigh operation very profitable and successful. It was unable to man an enlarged area, and would welcome another club taking on part of the area. It was prepared to loan its sleigh (though RBH said he had a suitable trailer). The Club would must provide and deliver 6,000 Xmas cards notifying householders of Santa's forthcoming (RBH said he might be able to source some cards). Matter referred to Fundraising.

g) Membership - no report.

. In relation to the reference to delay in processing KM's application for membership referred to in the August council minutes, RY had asked it be made clear that an earlier interview had been arranged with KM. but KM had had to pull out due to business commitments

9. DISTRICT MATTERS: SJ reported attending a meeting of the Conference committee. District could not underwrite any loss arising from the change in the Duck Race date to fit with the Conference in 2018. They would understand if the Club felt unable to change as a result, but would like us to do so. They would put an advert in the Conference papers for the Race. It had previously been suggested that we should be given a short slot in the Saturday morning Conference programme for a short sketch about the Race plus facilities for selling tickets, and it was urged that this be taken up again -matter to be considered by Fundraising. BA also suggested a special race for ducks bought by other clubs at £25 each.

10. SECRETARY'S REPORT:

a) Leave of absence approved for Neil Fraser - 1/12 - 13/12/17, Roger Clarke 28/11 - 13/12/17 and Robin Vickers 22/11 - 13/12/17.

b) Excused attendance under the 85 Rule - Sidney Denham and Bob Anderson

c) Nominations for Club officers for the Rotary year 2018/19:

i) President Elect

Neil Fraser proposed by Roger Clarke seconded Robin Vickers

Mark Rosen proposed by Peter Hermitage seconded Martin Ward

ii) Vice President

Wendy Jones proposed by Robert Boyd Howell seconded by Peter Hodge

There was to be an election by secret ballot at the business meeting on 5th December. for the office of President Elect.

Proxies had been received from Roger Clarke, Mike Talbot, Robin Vickers, and Neil Fraser. Tellers were to be Brian Dobinson and Lewis Norris

A suggestion that each candidate make a short presentation on his proposals for his year was not accepted (and in any case, was impracticable as Neil Fraser would be away on holiday), and it was resolved that no representations should be made to the Business Meeting by or on behalf of either candidate.

The Secretary was to prepare the ballot papers and give the notices referred to in Minute 9b of the Minutes of the Council meeting of 17/10/17.

The President then read out a letter she had been given by GG concerning the candidacy of Mark Rosen for the post of President Elect. It was agreed that the letter was not appropriate since it implicitly urged `a course of action contrary to the clear rules of the Club, and was to be disregarded accordingly.

d) The JPP minutes were to be put on the website

11. AOB:

a) PH pointed out that when the President and the President elect attended the meeting of Pentangular officers at Leuven the coming week-end, RBH was to accompany them, but only for the purpose of giving his knowledge of the finances of the Juba project. RBH was not to attend any other part of the discussions and no other Club member who might be intending to be present at the Leuven meeting should attend the formal meetings of the Presidents and Presidents Elect.

b) The K & C Club had complained to WJ that they had not received notice of the meeting. WJ said that a full list of Council meetings had been given to the K & C Club, but she and Council agreed that in future the secretary should be responsible for notifying the Club to avoid any misunderstandings. LN reminded all members that anyone intending to hold a Club meeting at the K & C should notify him so that an accurate record could be kept of the use of the K & C premises.

or seeking new club members

12. DONM:

Tuesday 23rd January 2018 6.0pm at the K & C Club

SUMMARY OF FUNDS - November 2017

	Income	Expenditure	Allocated	Total
GENERAL FUND				
100 Club	1400	215	1185	1185
TOTAL GENERAL FUNDS	3146.05	1262.36		1883.69
GENERAL FUND AVAILABLE				698.69
WEBSITE	2934.52	1800		1134.52
FELLOWSHIP ACTIVITIES	456.54	400		56.54
PENTANGULAR	2459.76	1554.36		905.4
MINI GROUP EXCHANGE	1639.1	287		1352.1
RIBI SUBSCRIPTIONS	4050.99	2010		2040.99
DISTRICT SUBSCRIPTIONS	804	804		0
TOTAL CLUB FUNDS				8558.24
DINING ACCOUNT	20065.23	13663.17		6402.06
CHARITY ACCOUNT				
Emergency Reserve	1000	0	1000	1000
Vocational Services	65	0	65	65
Foundation	1004.86	989	15.86	15.86
General Account	894.8	343		551.8
Presidents Charities	773.37	250	523.37	523.37
Weekly Raffle	550.2		550.2	550.2
Wishing Well	1064.79	500	564.79	564.79
Available balance				551.8
CHARITY ACCOUNT BALANCE	5353.02	2082	2719.22	3271.02
COMMUNITY SERVICES	8663.15	4124.81		4538.34
INTERNATIONAL COMMITTEE	5865.85	1100		4765.85
TOTAL CHARITY FUNDS				12575.21
EVENTS ACCOUNT	12444.14	9774.21		2669.93
MILLENNIUM SCHOLARSHIP FUND				
Investments	66300.83			
Total Funds Available	10142.68	618.01		9524.67
TOTAL MILENNIUM FUND	76443.51	618.01		75825.5
TOTAL CLUB ASSETS HELD				106030.9
JPP Dollar Account	\$20259.33	\$10710.80		\$9548.53