

## CANTERBURY ROTARY CLUB

### MINUTES OF THE CLUB COUNCIL MEETING

on Tuesday 27<sup>th</sup> August 2019 at 6.00 pm at Kent and Canterbury Club.

Present: The President: Neil Fraser (NF); Rotarians: V Pritchard (VP), A Mepstead (AM), T Loughran (TL), D Barton (DB), R Anderson (RA), S Thompson (ST) M Ward (MW), P Hermitage (PH), M McGeary (MMcG), M Griffin (MG).

In Attendance: D Connolly (Taking Minutes)

Apologies: None

Minutes of the Meeting of 30<sup>th</sup> July 2019: Approved.

#### **Matters discussed:**

##### 1. Duck Race:

Safety issues were discussed in detail.

TL updated Council on the Health and Safety Risk Assessment completed and submitted to Canterbury City Council. As usual, Lifeguards and St Johns Ambulance will be in attendance on the day. Marshalls will be in place along the river bank. There will be a net across the river at the end of the race bridge and other people in the river. Agreed that there should be a full safety briefing before the race, as in previous years, with warnings about Weils disease risks etc.

TL updated the council about progress on sales of ducks. He will ask for volunteers to sell ducks on 6<sup>th</sup> and hopefully, 13<sup>th</sup> September. Also, plans to sell ducks at Rotary conference. Sales of Corporate ducks are very good this year, and sponsorship also excellent. Members need to be encouraged to sell more ducks, and return their forms as soon as possible.

MG suggested that we put up fliers in shop windows to advertise the Duck Race. MG and DC agreed to distribute leaflets to shops in the High Street.

##### 2. Art and Craft Day:

Agreed with club that members of the public would be invited and some advertising done.

Discussed payment and agreed that club members could book in for event on the online Events Manager as usual, but not be charged. Members should pay for refreshments on the day.

##### 3. Club Service:

AM summarised the cost of rooms in the Kent and Canterbury Club used for meetings. The large room is £25/hour, and small room £10/hour. Alternative cheaper venues for club meetings were discussed. PH will investigate rooms in Christchurch University and ST will also investigate use of Brett's boardroom.

##### 4. Financial Update:

ST distributed and discussed the August Summary of Club funds.

He informed council that a few members had still not paid their annual subs, and some had not acknowledged e mail reminders. ST and NF will contact these members again.

ST also suggested that the amount members pay by quarterly standing order for their dining account needs to be increased. It was agreed that this proposal should be discussed at the next club meeting.

The 100 club was discussed, and more members want to participate. ST will approach Graham for the form.

Some recent events had run at a loss, and it was agreed that there needs to be better budgets for events in future. Events for members would not be discounted in future.

There are insufficient funds in the account to pay the District at present. It was agreed that a smaller amount would be paid to district this year.

Council members reported confusion recently when members have booked events. Some have paid for events via the Events Manager, but others have paid cash. It was agreed that this needs to be clarified, and members encouraged to use online booking. MW reported that there had been an error with the payment system for the Bat and Trap evening, and he apologised for this.

VP asked where the weekly raffle money was going now. RA stated that this money originally went to Aqua Box charity, but recently has been donated to Shelter Box. It was discussed whether this should continue. Agreed members should vote on this matter again next week.

#### 5. Juba Funding:

ST confirmed that the JPP3 funds were now fully provided for in both Year 3 and Year 4.

VP agreed that he is now expecting a surplus of money for Juba.

MG is donating £1000 from her Presidents Charities fund to Juba. VP suggested this money could be donated to Juba school, and not to JPP3.

ST pointed out that in the last few years money from other Rotary accounts has been transferred to Juba funds. He suggested that the gift aid money, approx. £500 could be repaid. The previous transfer of reserves was on the basis that the Global Grant application had been rejected and that the Club was potentially running at a large deficit for the project.

ST to discuss with NF the quantum of the transfer of monies in the next 2 weeks.

Following NF's presentations to the Pentangular Clubs initially in November 2018 and then on May 19<sup>th</sup> 2019 , the Pentangular Clubs agreed to delay the JPP4 project and provide us with 6000 Euros to support the JPP3 project. This generosity was on the basis that Canterbury Rotary would maximise their efforts to find funds from other events ( e.g. Farm day) and also understood that individual members were making donations. Furthermore, it was also assumed by the Pentangular Clubs that we would be applying for a District Grant in 2019.

VP has applied for a District Grant for JPP3 in September 2019. It was agreed that VP needs to amend this application form to clarify other partners contributions, as now Pentangular have agreed to help with funding for Juba.

After discussion, it was agreed that funds deemed to be surplus to the budget for JPP3 could be repaid to the Pentangular Clubs, but the decision could wait until the District Grant is confirmed, in October 2019.

#### 6. Honey Bears Project

RA discussed the proposed project to fund equipment (specialist postural chairs at cost of £2000) for this specialist nursery. It had been agreed in the club meeting that the club could ring fence £1000 to support this project. A District grant is being applied for by RA and DC. It is hoped to fundraise with members of the cluster group and other partners if necessary in the future, to fund other equipment.

ST stated that money from the Wishing Well fund and Emergency fund could be moved to ring fence the £1000 in Community Services Committee funds. Agreed by the council unanimously.

#### 7. AOB:

MG raised her concerns about the urgent need to find a secretary for the club. The President is also doing the Secretary's job and the workload is substantial.

She will approach various members to see if a volunteer can be found. It was also suggested that some of the secretary's roles could possibly be shared. MG will obtain a job description.

MW and ST agreed to defer discussion of the Mini Group Exchange funding until the next council meeting.

Polio Plus also needs to be discussed at next month's meeting.

Date of Next Meeting: Tuesday 24<sup>th</sup> September 2019 at 2.30pm, at Canterbury Golf Club after the Rotary lunch meeting. ( if possible, Raj checking)