

Rotary Club of Canterbury

Minutes of the Club Council meeting held on Thursday 27th May 2021 at 18:00 Hours

Present: S. Thompson (ST), L. Norris (LN), V. Pritchard (VP), M. Ward (MW), M. McGeary (MMG), R. Anderson (RA), R. Kemball-Cook (RKC), P. Hermitage (PH), M. Blades (MB), K. Maunick (KM)

In Attendance: C. Lees (CL) Taking Minutes

Apologies: A. Mepstead (AM), Tony Loughran (AL), D. Barton (DB), N. Fraser (NF).

Minutes of the meeting of 28th April 2021: Approved

1. Matters Arising

Treasurer has arranged transfer of District grant for Rising Sun to Whitstable Rotary Club. Initially transferred by Whitstable to Canterbury in error.

Vacancy for Vice President is still outstanding.

MW will arrange a meeting for small group to discuss the potential deployment of video conferencing for meetings at Kent County Cricket Club.

2. President's Business

DB has requested temporary cover for Chairman of Community Service committee. This will be provided by RKC assisted by MB.

3. Financial Report

RKC reported that more money was raised by Julie Reza (JR) than originally forecast. Surplus of £352 will be sent to Dhaka once bank details available. JR requested details from Dhaka.

Community Service committee has included St Nicholas School on plan for next year.

Community service committee to confirm allocation of £1k Masonic donation. RKC will draft a letter on behalf of the President as a thank you to the Masonic Lodge for allowing the club to keep their £1k as long as these funds are spent on Canterbury children. RKC had allocated funds to The Prince of Wales youth club, Busters Books and the Rising Sun (£164 as directed by the District Kids Out coordinator that monies for Kids out should go to the Rising Sun for this year).

Dining account refunds ongoing. RKS will speak to Roger Power and provide Club Council with a reconciliation of the dining account by the next meeting.

RKC to check £5389 allocation to Mini group exchange shown in accounts and report back at next meeting.

RKC will check account disparity between bank balance and entries on balance sheet and reissue the accounts by the next Club council meeting.

Subscription Payments

KM will advise members by email on payment methods for subscriptions. Payment by cheque or bank transfer to club accounts.

NatWest Complaint

Discussions continue with NatWest bank on updating authorised signatory list. Now a formal complaint. £290 compensation has been received following complaint.

Bank Mandate

NatWest requested a Deed of Resignation for each change of signature. Peer Le Fleming (PL) is reviewing the Trust Deed which needs updating.

Gift Aid

HM revenue nominated person changed from ST to RKC. RKS will resubmit Gift Aid claim. Gift Aid money to go to Charity account except where specified for specific projects such as Polio Plus, Foundation or Centenary project.

4. Dining

Contract Negotiations ongoing with Kent County Cricket Club catering team regarding the price and term.

Members will be advised to restart their monthly standing orders asap assuming that meetings will go ahead when lockdown restrictions eased at the end of June 2021. The cost of meals will be £17.00 to members.

5. Indian Covid Relief

Request received from two covid centres in Gujarat, India for funding. VP advised that International committee has no surplus funds at present and the request does not meet the criteria for awards.

AM to discuss options for funding with Cluster Group.

6. Compliance Certificate

The following policies were adopted for the coming Presidential year-

- i. General Data Protection Policy
- ii. Equality and Diversity Policy
- iii. Health and Safety Policy
- iv. Safeguarding Policies (Children and Vulnerable Adults)

The Compliance Statement was agreed and signed.

7. Zoom Booking System

A booking system will be put in place for the club's Zoom account. It is likely to be on Google Diary. Each committee will be responsible for their own bookings and management of calls.

8. Business Meeting

Club assembly format already agreed.

9. Any Other Business

Winchester Rotary Club plan to walk the Pilgrims Way to Canterbury in August. Canterbury Rotary club has been invited to take part on the final leg. ST will request a volunteer co-ordinator.

Date of next meeting: Monday 28th June 2021 at 18:00 via Zoom