

## Rotary Club of Canterbury

Meeting of the Club Council held on Monday, 28<sup>th</sup> August at Rosemary's home starting at 17:00

### Minutes

1. Present: Rosemary Doyle (President), Maxine Blades (Secretary), Jim Gascoyne (Treasurer), Neil Fraser, Brian Dobinson & Peter Hermitage
2. Apologies: Tony Loughran & Martin Ward
3. Minutes of Club Council meeting held on 24<sup>th</sup> July were agreed.
  - a. Matters arising (not listed below)
    - i. MGSE – update from Martin. Two students taking part and visit is underway to Leuven.
    - ii. Graham's review of MSTF Trust Deed and report to Trustees – this is on-going. Jim noted that the Trust Deed has been asked for by the Charity Commissioners. So far, the original has not been found but there is a scanned copy of the deed on the website and Jim will send a copy of this to Charity Commissioners and will report back as to whether this was acceptable.
    - iii. Jim asked about the Club's archive stored at the K&C Club – Peter reported that it needs a review, and it was agreed to set up a working party later in the year.
    - iv. Peter's review of bylaws (9a below) on-going.
    - v. Rosemary chasing Leonard Rae for outstanding subscription. Peter & Brian offered to follow-up with Leonard.
    - vi. Maxine to resend request for Marie Curie Collection to members.
4. Correspondence.
  - a. Maxine's List (to follow) reviewed.
    - i. Rosemary to write to RC Ashford declining offer of printed copies of District Magazine.
5. Secretary's Business –
  - a. RGB&I database showing 46 active members & 2 honorary members as of end of July 2023.
  - b. Xmas Dinner – arrangements – After some discussion as to whether the current reservation at the Granville is appropriate, Peter is to check with the Rugby Club as to availability for dinner on 16<sup>th</sup> December. Maxine to check with Parrot to see if their private room is available/cost and with the Granville as to numbers/cost for exclusive use.
  - c. Planning for SGM in December–
    - i. People for Club Officer roles.
      - I. Maxine confirmed that she happy to stand for President.
    - ii. Rosemary needs to agree people for Secretary, Treasurer & President Elect roles.
    - iii. Jim also asked about planning for elected members for June. Rosemary & Maxine to look at this.
6. President's Business
  - a. The Point update — Rosemary confirmed that monies paid and now awaiting licences.
  - b. Alternative venues for meetings being investigated – ongoing, and ideas for new venues welcome.
  - c. 4<sup>th</sup> Tuesday pub evening meeting update – July meeting at the Victoria Hotel went well. August meeting is an informal speaker meeting, also at the Victoria Hotel. September's

meeting will be a guided visit to Canterbury Cemetery to look at the trees followed by drinks at the Victoria Hotel.

- d. Cooperation with Local Clubs
  - i. Sunrise - Rosemary visited for a breakfast speaker meeting.
  - ii. Forest of Blean – Bat and Trap evening went well.
  - iii. Inner Wheel – Calendar circulated to members.
  - iv. Maxine reminded CC that a combined calendar has been developed by Sunrise and has been circulated – Maxine to re-circulate and include link to Rotary in Canterbury website.
  - v. Rosemary noted that Andreas (Sunrise) had suggested possibility of a Family Fun Day as a fundraiser – Neil to consider.
- e. MSTF – organiser now Andrew Clague with Graham managing the financial aspects.
- f. Duck Race arrangements update:
  - i. Neil reported on behalf of Tony and noted:
    - I. Help needed with launching ducks.
    - II. Still outstanding return of members sheets – list to Rosemary to chase.
    - III. New leaflet had raised £950.
  - ii. It was agreed to have a review of the Duck Race processes and other opportunities following this year's race.
  - iii. Jim noted that he had arranged to borrow two card readers from FoB. He will let Mike Talbot know that he has these.
- g. Visit from St Quentin planned for 13<sup>th</sup> & 15<sup>th</sup> October has been cancelled by the French due to low take up.
- h. JPP5 details/update – information received and circulated. JG noted that document lacked a statement of need or similar. Rosemary to ask for feedback at Business Meeting to take to Leuven.

## 7. President Elect Report – Maxine

- a. Combined Community & Vocational Committee to meet in September.
- b. International Service Committee met 24<sup>th</sup> July; minutes received. Terms of Reference (ToR) for ISC is on website but date from 2019. Maxine to send these to Raj for review.
- c. Review of Strategy/ToR's for the new Community & Vocational Committee (C&VC) are needed. Maxine to talk to Richard.
- d. Jim noted that he had yet to have spending plan from Richard for the C&VC. Rosemary to follow this up with Richard.

## 8. Treasurer's Report - Jim

- a. Finance reports dated August 2023 were agreed.
  - i. Item Centenary Dinner £545 - now being held for refreshment for the opening of the WBFP – Brian suggested that this be considered for use for charitable purposes. Peter suggested waiting for WBFP to be completed and then see what to spend this money on - this was agreed.
- b. Bank Mandate update - Jim noted that he expected the update of signatories to happen shortly.
- c. Update on subscription payments – only Leonard Rae outstanding – see above.
- d. Budget Review – 46 'paying/active' members Jim noted that budget set for 50 members so 4 x £105 deficit will need addressing.
- e. Dining Account – Jim's monitoring shows a surplus and updating of standing orders to take account of increased dining costs is taking place.

- i. Jim confirmed to Neil that the Dining Accounts are being monitored and reported monthly.

9. Club Regeneration Strategy/Plans – Peter

- a. Including review of new RGB&I By Laws/Governance Documents to do.
- b. Peter & Neil to review new challenges/opportunities later in Autumn.

10. IT/EMS – Martin is to step back temporarily from Club roles.

- a. Maxine will take over updating the EMS using the new Club event spreadsheet to capture details of future events.
- b. Peter will take over Teams link/Club laptop and equipment.

11. Recruitment – Rosemary to discuss with members of the Membership Committee who will take on the lead role in Martin’s absence.

- a. Resignations/leavers – the Council noted with sadness the death of Harry Cragg.
- b. New Members – Interest shown by a couple of potential members.

12. Club Programme Events Update – September, October & November 2023 – Organiser in brackets.

- a. 5<sup>th</sup> September – Lunchtime Business Meeting at Cricket Ground
- b. 10<sup>th</sup> September – Duck Race
- c. 13<sup>th</sup> September – Early evening picnic at Nonnington Church (Phil Abbott)
- d. 19<sup>th</sup> September – Pub lunch at the Alma (Robin Vickers)
- e. 26<sup>th</sup> September – Cemetery Trees & drinks at Victoria. (Rosemary)
- f. 3<sup>rd</sup> October -Lunchtime Business Meeting at the Victoria Hotel (Rosemary)
- g. 5<sup>th</sup> October – Visit to Law Courts (Brian Dobinson)
- h. 10<sup>th</sup> October – Evening meeting with Quiz at Cricket Ground (Julie)
- i. 17<sup>th</sup> October – Lunchtime meeting at Rugby Club – My Job talk by Roger Hickman? (Rosemary)
- j. 24<sup>th</sup> October – Informal Pub evening- venue TBA (Rosemary)
- k. 31<sup>st</sup> October – Guest night with Richard K-C venue TBA (Rosemary)
- l. 7<sup>th</sup> November – Lunchtime Business Meeting at Cricket Ground (Rosemary)
- m. Friday 10<sup>th</sup> November – Fundraising event at Kingston Village Hall (Neil)
- n. 21<sup>st</sup> November – Lunchtime meeting at Cricket Ground (Rosemary)
- o. 28<sup>th</sup> November – Informal Pub evening venue TBA (Rosemary)

13. AOB

- a. Pentangular hosting review – thoughts and ideas for a slimmer weekend to be taken to CC end of September/Business Meeting early October and then to President’s meeting in November. Papers to Rosemary.
- b. Roger Hickman - Possible fundraising calendars – Neil to liaise with Roger.
- c. Maxine to talk to SEK re partnering their competitions – Junior Chefs and Innovation/Science.

