

Rotary Club of Canterbury

Club Service Committee

Minutes of a meeting held on 21 August 2018

Present: NF(Chairman), KB, AF, WJ, JR.

Apologies from David Lewis and Robin Vickers

1. Minutes.

The minutes of the meeting held on 17 July 2018 were agreed.

2. Registrar.

Club attendance for June was 53%. Membership is now 62.

It was agreed to recommend to Council that members should be encouraged to apply for leave of absence or excused attendance status as appropriate. It was felt that a greater adherence to Rotary procedures could encourage a higher membership and also help could be offered to anyone identified that needed transport to attend meetings.

There was a discussion of the need to recruit newer and preferably younger members to keep ensure that we maintain our wide range of activities for the community. It was agreed that the issue of potentially 2 evening meetings per month to encourage members that are still in employment; it was noted that a single evening meeting was brought in during 2007. This is a subject area that needs to be discussed with the wider Club.

We have an excellent opportunity to publish Rotary and the forthcoming Duck Race, and it may be useful if Members were briefed before the event on what the Club does each year (quantum of charity work, key charities that we support etc)

Other Clubs have two scatter events each year, should we consider doing the same?

3. Dining.

EMS was not working properly, and this is being investigated

Stewards should sit at the President's table although they could be late in getting their meal.

It was agreed that the Dining Secretary and Events Manager roles should be separated, and WJ has prepared a draft job description for each role.

Clarification is needed from Club Council on the payment for guests where there is more than one speaker/visitor present.

4. Almoner.

No report this month as DL on leave.

5. Newsletter.

A paper copy could be provided to members if required.

6. Speakers Programme.

It was suggested that each speaker may need a briefing and a sign of when the allotted 20-minute time is up? To be discussed at Club Council.

Contact for the Rotary Cluster group to be provided to AF, as this may be a source of more speakers where required.

7. Website.

A refresher talk about use of the Website is being arranged in October.

8. 2019/2020 Diary.

It was proposed that the diary for each year be prepared and discussed with the future President at Club Service and be completed by December. (e.g. the 2019/2020 diary completed by December 2018).

Furthermore, it is proposed that all committee chairs etc are agreed by the previous December, this will allow a 'shadowing' of existing Members in post and encourage a smooth transition.

9 Stewards

Can they be reminded to collect all table number details at the end of each meeting?

10. Next meeting: 18 September 2018 1145hrs