

Rotary Club of Canterbury

Club Service Committee

Minutes of a meeting held on 20 November 2018

Present: NF(Chairman), KB, AF, DL, JR and RT

Apologies from Robin Vickers

1. Minutes.

The minutes of the meeting held on 21 August 2018 were discussed and it was confirmed that the separation of Dining Secretary and Events Arrangement Manager had yet to be agreed by Club Council.

2. Corporate Membership

AF briefly discussed the recommendation to consider Corporate Membership by linking with local companies as a way of increasing membership of the Club. AF to discuss with the membership committee.

3.Registrar.

Club attendance for August was 56% and 50% for September.

It was agreed that an investigation should be made into attendance rates for each member for the past 6 or 12 months to determine where attendance levels are low and determine why.

4. Dining.

Sharon Jordan has stepped into Dining Secretary until Christmas and a replacement is being sought.

5. Almoner.

DL updating the Club on a regular basis.

6. Newsletter.

JR to contact the President to seek guidance on the wording of the next newsletter.

6. Speakers Programme and Cluster Meeting.

Speakers programme going well and additional speakers can be got from local Rotary Clubs if required.

7. Website.

A refresher talk about use of the Website was being arranged in October, but has not taken place. Only 3 people can currently make changes to the content of the website and it is important that more people are trained.

8. 2019/2020 Diary.

NF will be seeking assistance from the Club service committee on the formulation of next year's diary and also the content of the 3 President's evenings. The appointment of the Events Arrangement Manager will help in this.

NF will be wanting to implement scatter evenings and this will have to be done with the Dining Secretary.

NF will be also seeking advice from former past presidents (Robert Yonge has agreed to lead) to agree duties and especially the timetable of events. For the benefit of future Presidents, we need to have a detailed list of what they are required to do.

9 Archives

Nothing to report this month.

10. Next meeting: 22 January 2019 1145hrs