

## ROTARY CLUB OF CANTERBURY

### CLUB SERVICE COMMITTEE

#### Minutes of a meeting held on 18 June 2019

Present: NF (Chairman), KB,AF, DL, NR, RV. Invited: Alan Mepstead, incoming Chairman

**1. Minutes:** Minutes of the meeting on 14 April 2019 were agreed.

**2. Attendance:** Discussion on the very low attendance at last week's meeting where only 19 members were present. It was an evening meeting at a changed venue. The menu cost was higher. There was fatigue in receiving yet more public information about plastic waste at world level, and the wish had been expressed not to have too many talks by charities. The talk had been relevant and useful. However the low level of attendance was noted, and further efforts had to be made to increase numbers attending meetings.

KB reported a high level of attendance in May, possibly 77% (number to be checked). We should normally be having 35-40 members out of 62 attending each week.

**3: Roles of the Council and the Club Service Committee:** The President presented a note on the roles of the two bodies. That concerning the Council was not discussed, and the Chairman will make his own submission to the Council. That concerning the Club Service Committee was discussed and the resulting text was as follows:

**The Club Service Committee oversees the general day-to-day administration and functioning of the Club. It meets one week before each Council and makes a report to it. This report responds to any requests by the Council to examine particular items and report back to it. The Committee covers matters requiring coordination among two or more Club Committees. It also reports on sectors covered by individual members of the Committee. ( NB: questions concerning widows and Inner Wheel should be dealt with directly by the Council.)**

Council is invited to endorse these terms of reference.

#### **4. The monthly Business Meeting:**

The Committee requested the Council to agree an agenda for each monthly Business Meeting. The Meeting should be given greater information on issues being examined, and Committee Chairs should give a short report (two minutes) at each Business meeting.

**Next meeting:** (July meeting -TBA from Alan Mepstead)