

## ROTARY CLUB OF CANTERBURY

### MINUTES OF A MEETING OF THE COUNCIL HELD ON 22ND MAY 2018

- 1) PRESENT: Sharon Jordan (President), Geoff Goodban, Martin ward, Lewis Norris, Margaret Griffin, Alan Mepstead, David Bartion, Neil Fraser, Robert Boyd Howell, Brian Dobinson. Rotn Harry Cragg in attendance for item 5
- 2) APOLOGIES : Wendy Jones, Bob Anderson
- 3) MINUTES: The Minutes of the meeting held on 24th April 2018 were approved
- 4) MATTERS ARISING: None other than agenda items
- 5) PROPOSALS FOR MARKING CENTENARY OF THE CLUB: HC as chairman of the Centenary Committee (from which role he intended standing down with the intention a younger member should take his place)" produced a written report of the findings of his committee (copy on the website). He added with regard to item A1 of the report that he understood RIBI might provide the trees if the Club were to proceed with the tree planting proposal. He also recommended that the new committee should include the member likely to be president in the centenary year and representatives of the different age groups in the Club. GG said that many New Zealand Rotary Clubs had provided large Rotary signs at the entrances to their towns, and wondered if Canterbury might do the same as a valuable publicity tool. HC agreed the desirability, but said the cost was likely to be of the order of £10 - 20,000 . HC was thanked for his efforts, and the matter left to be taken up by the new committee.
- 6) PRESIDENT'S BUSINESS:
  - a) Honorary members. A revised agenda, which was circulated at the meeting, set out a list of the 5 existing hon members whose appointments the Council was invited to confirm. It was agreed that it was a matter for the Club to be involved in appointing hon members, and that some, if not all, of the existing hon members had been appointed for terms which had not expired, though the Secretary had not been able to establish all expiry dates, it having appeared that no minutes had been taken of some AGMs and EGMs . No resolution was passed but It was agreed:
    - i) The Secretary should take all steps he could to ascertain the terms of the existing hon members in time for the proposed EGM on 5th June
    - ii) That in future minutes be taken at AGMs and EGMs and placed on the website

NOTE: since the meeting notes prepared by PH on the election of Hon Members and approved at a meeting of Council in January 2016 have come to light. These require appointments of Hon Members to be approved by meetings of the Council and of the Club and by two thirds majorities at each meeting. The term of the appointment is to be determined by Council. It would appear therefore that the proposals , when properly formulated ,to should be referred back to Council and to the Club with suitable notice to members of each. In reply to an enquiry, it was stated that the present Archbishop, who was originally appointed in January 2013 had been invited to Club events but had declined all of them

- b) President Elect's proposed committee chairmen:

MG reported that to date she had agreed or proposed the following:

  - i.) Community Service - DB
  - ii) International - VP and Vice KM
  - iii) Vocational Service - AM
  - iv) Club Service - NF
  - v) Awards - AS. RBH asked that the committee become more accountable to the Club
  - vi) Centenary celebrations - tba - a younger chairman was to be sought

- vii) Foundation - tba
- viii) Fundraising - TL
- ix) Membership - tba - it was understood RY wished to stand down
- x) Website - RBH
- xi) Pentangular - tba

7. FINANCIAL REPORT: LN produced a summary of funds. Available on General a/c - £185, Dining a/c - £4784 but a further £1000 from this a/c had been placed in a centenary reserve. Charity a/c - Emergency reserve £1,000, allocated - Voc serve, £55, Com Serve £804, Int £3065. The formal judging of the Innovation Competition was about to take place. The cost for prizes etc was about £600 of which £350 was expected to be covered by sponsorship and it was agreed a further reserve of £1,000 be transferred to Voc serve. LN raised the question of assisting the hard of hearing at meetings, and it was agreed that he would ask someone from Club service to discuss the feasibility of providing a hearing aid, thought to cost around £150, with John Clayton of HI Kent. All members thanked LN for his work throughout the year

8. GENERAL DATA PROTECTION REGULATIONS (GDPR) : SJ had been in touch with Pauline Pritchard who had investigated for other organisations, who had advised that before any consent forms could be sent out, it would be necessary for the Club to conduct an audit as to what information it has, how it is stored and who has access. NF said that first a privacy notice would have to be given, there being one on the District website he could cut & paste, but he needed assistance in dealing with the matter. Discussion followed, in which it was pointed out that as well as the Club as a whole, individual members, committee chairmen etc kept some information. It was agreed to look into the possibility of covering all these with one notice and that the matter should be brought up at the EGM on 5th June for which LN would prepare an audit.

#### 9.COMMITTEE REPORTS:

- a) Club service: No meeting. KB was continuing preparing attendance statistics, the figure for April being 59.8%. SJ had thanked KB for his work
- b) Community Service: Minutes on website and nothing further
- c) Vocational Service: Minutes on website. Innovation Competition had 113 entries and judging final was to be on 28th June, 10.0am at the Old Session House. All members who could urged to attend
- d) International: Minutes on website. A fundraising farm open day had been organised by RBH on 8th July at Maitlands Farm. Cost £18pp. RBH has secured a 30% reduction from the roasters and 100% on the strawberries. The Club was about to be circulated with details and it was hoped as many members and guests as possible would support the event.
- e) Fundraising: no report. Boxing event taking place on 25th May
- f) Foundation: No report. It was questioned whether there was any point in continuing with the committee.

10. SECRETARY'S REPORT: NF reported that a motion would be put to the EGM that the trusteeship of the Millennium Scholarship Fund be extended to include the President Elect, Immediate past President and 2 elected members as well as the President, Secretary and Treasurer. Ballot papers were being despatched so those unable to attend the meeting could vote. Two ordinary members had already been proposed and seconded, but it was open for others to put themselves forward

#### 11. AGENDA FOR EGM ON 5th JUNE:

- a) Proposal of hon members
- b) GDPR
- c) MSF

#### 12. AOB;

- a) SJ - Ian Wright was transferring to the Dover Club to avoid travelling to meetings. He was to be inducted there on 28th June. Council wished him well and thanked him for his years of service

- b) RBH proposed that the chairmen of Fundraising and Membership committees be ex officio members of Council and this was agreed.
13. DONM: Tuesday 19th June 2018 6.0pm at K & C Club